

City of Milpitas
EMERGENCY PREPAREDNESS COMMISSION
May 21, 2009 – 7:00 p.m.
Milpitas City Hall – Committee Meeting Room
455 East Calaveras Boulevard

AGENDA

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

IV. PUBLIC FORUM

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must state their name and address for the record, and limit their remarks to three minutes. As an item not on the agenda, no response is required from City staff or the Commission and no action will be taken; however, the Commission may instruct staff to place the item on the agenda for a future meeting.

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. APPROVAL OF AGENDA

VII. STAFF REPORTS

- A. SAFE update – continuing training, upcoming CERT Drill at Moffitt Field
- B. SOP for Disaster Caches – Final Approved addition to City Plan
- C. Milpitas Disaster Council/Citizen Corps Council – What is this and how does the EPC relate to it?
- D. County Warning System – Update on County Wide System
- E. Community Survey Form for Special Populations, when can we start using it, and when can SAFE Teams start canvassing their neighborhoods?

VIII. NEW BUSINESS

- A. Milpitas Volunteer Program (MVP), Rosana Cacao, introduction of the MVP and how can the SAFE Database be added to the Volunteer program?
- B. EPC By-laws review, define the EPC positions, the EPC member definitions need to be refined to ensure the seats are filled by the appropriate representative, Cherry
- C. Voluntary Seismic Upgrade Program, Mr. Swiger has requested this be placed on the agenda, Swiger
- D. National Preparedness Month 2009, September is National Preparedness Month, should EPC register for the program?, Cherry

IX. UNFINISHED BUSINESS

- A. Special Populations (People with Disabilities), copy of the PLAN Annex dealing with Evacuation and Sheltering for Special Populations, Cherry
- B. Agenda and Minutes Schedule, this was presented two meetings ago, Ms. Polanski
- D. Formulate an MOU between the City and MUSD regarding use of their facilities for sheltering, Shreve & Cherry
- E. Duties and Responsibilities of Council Liaison, Staff Liaison and EPC members, adopt the guide lines in the Commissioners Little Book, Cherry
- F. Gas Meter upgrade, Cherry

X. TEAM REPORTS

- A. School Disaster Drill, Strauss
- B. PubEd, Berryhill
- C. Community Outreach, Report on Summer Registration and Building Safety Week, Cherry

XI. ADJOURNMENT

The next regularly scheduled EPC meeting is Thursday, July 16, 2009, 7:00 p.m., in the City Hall Committee Meeting Room

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the Open Government Subcommittee via the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035

E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

A free copy of the Open Government Ordinance is available from the City Clerk's Office or by visiting the City's website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features

Sean:

Please add these to the Agenda Mail-out or bring to the meeting:

1. Flyer for the "CERT Drill" at Moffitt Field

2. Large Cache SOP
3. Information on “Milpitas Disaster Council/Citizen Corps Council”
4. Information on the County Wide Warning System
5. Community Survey Form for Special Populations
6. Copy of the current “EPC By-laws”
7. Copy of “Industry Representative Requirements”
8. Current Disaster PLAN Annex dealing with “Special Populations”,
9. “Agenda and Minutes Schedule” as proposed by Council member Polanski